

**SINGAPORE ACCREDITATION COUNCIL**  
**ACCREDITATION OF VALIDATION & VERIFICATION BODIES**  
**FEE SCHEDULE**

<u>S/N</u>	<u>Type of Fees</u>	<u>Amount</u>
1	Application Fee	S\$1,000
2	Annual Fee	S\$3,000
3	Assessment Fee (Document Review, Preliminary Assessment, Initial Assessment, Surveillance Assessment, Non-routine Assessment, Witnessed Assessment, Reassessment & Extension of Scope)  (Fees will also be quoted for preparation and processing time such as preparation meeting, arrangement of assessment, document review and reporting)	S\$1,000 (per man day)
4	Administrative fee for re-issuing of certificate of accreditation due to relocation or change in organisation's name	\$200 per request

**NOTES:**

- a) The above fees are subject to 7% GST.
- b) The fees are reviewed annually and are subject to alteration.
- c) The fees are levied from time to time as the process of assessment progresses.
- d) In addition to the fees specified above, overseas applicants have to bear the cost of airfare, accommodation, subsistence allowance, travelling time, travel insurance, transportation costs and other related costs for conducting the assessments.
- e) The Council may impose a charge of up to 10% of the value of the fee in respect to visits which are cancelled other than by the Council, at short notices (less than 7 working days).